

Family Advisory Committee

Thursday, September 24, 2015 from 6.30pm – 9.00pm, Conference Centre Minutes

Item No.	Item	Person	Discussion/Action/Timeline
1.0	Introductions/ Approval of Minutes	All	Brief introduction of Executive Team and FAC members. Agenda and Minutes approved.
2.0	Terms of Reference Review Rules of Engagement Review	Co-chairs – Andrea Davila and Shoshana Hahn	Reviewed - details of updated document, as per hand out.
3.0	Review 2015 / 2016 Goals	Co-chairs – Andrea Davila and Shoshana Hahn	2015 / 2016 Goals In partnership with Programs and Services.... <ol style="list-style-type: none"> 1) Develop a welcome orientation for outpatient families, 2) Explore opportunities to grow Classroom Integration Workshop. 2015 / 2016 Goals – Ongoing <ol style="list-style-type: none"> 1) Participate in the planning & execution of first Client and Family-Centred Care day to highlight & celebrate achievements in CFCC at Holland Bloorview & raise awareness of FAC – 2016. 2) Continue coffee night 3) Complete FAC year-end report 4) Present at All Staff and/or other events
4.0	Senior Management Team Report	Julia Hanigsberg	President and CEO report shared - details on hand out. 5 Priorities: Care, Advocate, Partner, Research/Teach, Lead. Julia's 6 months – constantly innovating and building greater opportunities on things that will evolve.
5.0	Advocacy Efforts	Julia Hanigsberg Lydia Hanson	<ul style="list-style-type: none"> • What should we advocate for? • What does Advocacy look like? • What does Success look like? Feedback from all - Participation, Inclusion, Normalization – feedback attached to meeting materials
6.0	Youth Advisory Committee Update	Julia Kowal, Sinead Zalitch, Cristina Malana,	The Youth Advisory Council had their first meeting of the 2015/2016 year. Their executive committee for this year is Julia Kowal – Chair, Sinead Zalitch – Co-chair, Cristina Malana – Public Relations Rep, Karly M – Youth Drop In Liaison, Marko M – Treasurer. The council spent time reviewing & updating the YAC Information

			<p>PowerPoint that is used when we host visitors or asked to make presentations about YAC.</p> <p>The YAC will be active planning partners in the Youth Drop-In social events over the 2015-2016 school year. The council spent time planning activities for the upcoming YDI.</p>
7.0	Programs and Services – Operating Plan	Ben Sybring	<p>Financial Optimization Targets & Strategy 2016/17 update:</p> <ul style="list-style-type: none"> • Long Term Financial Outlook – Operating Assumptions • Long Term Financial Optimization Strategy • Financial Optimization Strategy Guiding principles • 2016 / 2017 Timelines
8.0	Programs and Services – Clinical Programs	Diane Savage	<ul style="list-style-type: none"> • Rehabilitation & Complex Continuing Care Program • Child Development Program • Participation & Inclusion Program <p>High Quality Safe Care for All: Client & Family Centred care, Safety, Accessibility, Effectiveness of care, Continuity of Care, Equity, Efficiency of care, Work life, Population focus.</p> <p>Excellence in Operations Planning: 1) How do we meaningfully engage client & family advisors? a. over the next several months b. to make difficult decisions about programs/services c. and recognizing the interests of all 2) What programs/services do you & your child find most valuable? Why? – What makes these programs highly meaningful? Feedback attached to meeting materials.</p>
9.0	Sub Committee Work	All	<p>Break up into 2 respective sub-committee groups to participate in ongoing discussions:</p> <ol style="list-style-type: none"> 1) Develop a welcome orientation for outpatient families 2) Explore opportunities to grow Classroom Integration workshop
10.0	Adjournment	All	Meeting was adjourned at 9.00 pm